

Step 1: Procedures for Internet Cyber Café Pre-Approval

Please provide the following typed and bind according to the serial:

1. Individuals or companies have to submit a letter requesting pre-approval to the attention of the General Manager Internet Unit, Oman Telecommunications Company P.O. Box 789 Ruwi, Postal Code 112, Sultanate of Oman.
 2. Your letter should include the following:
 - Full Permanent Address.
 - Telephone and Fax number.
 - Copy of National ID. Card
 3. Specify business conducted:
 - Internet Café...Requires permission from Directorate General of Civil Defense Services.
 - Internet Services...Requires permission from Oman Telecommunications Company.
 4. Specify 3 exact Address and location of business. OmanTel has the right to accept or decline any application according to the criteria of the geographic distribution of CYBER Café, in order to spread the service widely to cover all areas of the sultanate.
 5. You must provide an Economic feasibility on the Internet Café business.
 - Overall Investment: Ex. Computer Cost, Decoration and Furniture.
 - Monthly Expenses Ex. Internet Café Tariff, Rent and Electricity, Staff Salaries, Maintenance Expenses.
 - Approximate Revenue (Expectation).
 6. Floor Plan design on Autocad or any other graphic software
 - Floor Plan should be exact as submitted in original documents. Floor Plan Drawings should be Centimeters.
 - Floor plan must be designed such that the monitor screens are visible not just to the user but to the floor supervisor when he/she is walking around the room. No closed rooms/curtains are allowed to hide the monitors.
- Must complete all formalities within 30 days after issuing of Pre-approval, failing so will result to cancellation of application.
 - Pre-approval if issued entitles you to register the Internet business with certain agencies such as Ministry of Commerce, Chamber of Commerce... etc. not to conduct the business.
 - This pre-approval does not entitle you to conduct Internet business. A final approval has to be requested from the General Manager Internet Unit after completing all the formalities with concern ministries.
 - Acceptance of application for every area will be effective according to the priority of application date.
 - Submit copy of the Chamber of Commerce if business exists.
 - Cyber café owner should comply with the electronic registration of the Internet User Access, a copy of the Excel form will be given at Final Approval.

Step 2: The following documents need to be submitted to get the Final Approval

Please provide the following typed and bind according to the serial:

1. A letter to the attention of the General Manager Internet Unit requesting for the Final approval.
2. You must provide the Internet Unit with the exact telephone number that will be used from the registered place of business.
3. Provide number of stations. (PC's).
4. Provide the End-User License Agreement for all programs Operating System used in place. Ex. Proxy software and Windows 95, 98, 2000, NT or XP.
5. It is mandatory to use a PROXY, and must enable the tractability feature to identify station. Oman Internet recommends one of the following:
 - Winproxy
 - MS- Proxy
6. Cyber café owner should comply with the electronic registration of the Internet User Access, a copy of the Excel form will be given at Final Approval.
7. Copy from the Chamber of Commerce specifying the nature of business, for example:
 - Cyber Café Name, Internet Service Name, and place of business.
 - Copy of Rental Agreement

Note:

- **Application will not be seen if the information 1 through 6 from the Pre-Approval is not complete.**
- **Tariff for Dial-Up service 150/= Omani Rial per month for 300 hours, additional hours will be charged at 180 baiza per hour, and one time setup fee of 10 Omani Rial.**
- **Tariff for 64Kbps Cyber Café Internet Leased Line 450/= Omani Rial per month. And one time setup fee of R.O. 200/=**